



# **Free ME From Lung Cancer (FMFLC) and the International Association for the Study of Lung Cancer (IASLC) Joint Fellowship Award Guidelines**

## **I. Mission and Purpose**

The mission of the International Association of the Study of Lung Cancer (IASLC) is to promote the study of the etiology, epidemiology, prevention, diagnosis, treatment and all aspects of lung cancer and thoracic malignancies. The IASLC provides fellowship funding to support all aspects of lung cancer research.

The objective of this new FMFLC-IASLC funding mechanism is to identify researchers who spend grant funds to deliver meaningful and measurable results for the early detection of lung cancer that has a high probability of near-term benefit to lung cancer patients or individuals at risk.

Applications must be within the scope of these priorities to be considered.

## **II. Prevent Cancer Foundation/IASLC Fellowship Award**

### **General Information:**

### **\$200,000 Two-year International Fellowship**

The FMFLC and the IASLC announce a two-year fellowship opportunity. The fellowship recipient will be announced at in March 2018.

Applications are now being accepted. The award is for US\$200,000 (US\$100,000 per year for two years) and should focus on the treatment of early detection of lung cancer. The funding period is June 1, 2018 to May 31, 2020. Questions regarding the submission process should be emailed to Pia Hirsch at [pia.hirsch@iaslc.org](mailto:pia.hirsch@iaslc.org).

### **Eligibility Criteria**

#### **A. Fellowship Award**

1. This fellowship award should be requested by a PI who applies on behalf of a fellow applicant.
2. The PI must be a member of the IASLC.
3. A PI can apply for only one fellow applicant.
4. Applications must focus on early detection of lung cancer.
5. The work proposed by the fellow candidate must be conducted at the PI's institution.

#### **B. Young Investigator Applicants**

1. The applicant (MD, DO or PhD) must be within three years of initial faculty appointment by the time of application and within three years of completion of post-doctoral training.

### **III. Statement of Policies**

#### **A. Eligibility**

Applications for this two-year \$200,000 research grant must fall within the scope of early detection of lung cancer to be considered. Fellowships are evaluated by an independent scientific review panel according to a peer-review process. Funds will generally be granted to non-profit institutions or organizations.

#### **B. Review Process**

<b>Application Deadline</b>	<b>December 31, 2017</b>
<b>Notification of Decision</b>	<b>March 15, 2018</b>
<b>Commencement of Terms</b>	<b>June 1, 2018</b>

Fellowship applications must be submitted on or prior to the October 31, 2017 deadline. Incomplete applications received after the deadline will be returned within 48 hours.

#### **C. Post-Award Requirements**

The IASLC has promised sponsors regular reporting on how their funds are being used. The goodwill of these donors generates revenue needed to support future IASLC awards. Therefore, the following requirements must be adhered to by all IASLC fellowship recipients:

##### **1. Reports**

Authorization of the fourth quarterly payment of a fellowship award is contingent upon submission of a progress report, which will then be reviewed by the IASLC fellowship committee (see page 3, section C).

##### **2. Miscellaneous Information**

Submission of a fellowship application authorizes the IASLC to use the applicant's name and/or institution in soliciting contributions to fund its lung cancer research and educational programs.

Submission of an application also authorizes the IASLC to hyperlink from IASLC.org to the applicant institution's website, if it has one, and in turn the applicant's institution agrees to provide a hyperlink on its website to IASLC.org.

## IV. Submission Guidelines

### General Guidelines

- A. Please use the pages that are attached.
- B. Font size is 12; **proposals typed in a smaller font size will not be considered.**
- C. Page margins cannot be changed; top and bottom margins must be 1.0" and left and right margins must be 0.75".
- D. Text should be single-spaced.
- E. Pages should be numbered.
- F. The name of the PI or young investigator should appear at the upper right corner of each page.
- G. The document must be submitted as a Word file.

### **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED AND WILL BE RETURNED TO THE PRINCIPAL INVESTIGATOR IN 48 HOURS.**

#### **Page 1A-B: Cover page**

#### **Page 2: Layman's Summary (½ page)**

Please include a half-page summary in layman's language.

#### **Page 3: Scientific Summary (½ page)**

#### **Page 4: Statement of Significance (½ page)**

The applicant must state the significance of the proposed research project in the treatment of early-stage lung cancer.

#### **Page 5: IASLC Applicant (½ page)**

The applicant must describe the training and educational benefits they expect to receive through their proposed project.

#### **The following questions must be answered:**

- Does the applicant plan to pursue a career in lung cancer prevention and control, translational research or education?
- How will this research grant prepare the applicant for such a career?

#### **Page 6: Specific Aims (½ page)**

A statement of the goals, objectives and relevance to IASLC's funding priorities. Only proposals directly related to IASLC's priority of early detection of lung cancer will be considered.

#### **Page 7: Background (one page)**

A statement of the problem (or need) that will be addressed by the proposed research project.

#### **Page 8A-C: Methods (three pages)**

A statement of the methods to be used in achieving these goals and objectives. Tables, figures or graphs must be included in the three-page limit. No appendix or attachment will be allowed.

### **Page 9A-B: References (two pages)**

### **Page 10: Timetable (½ page)**

A timetable for implementing the application. Reviewers will heavily weigh the feasibility of completing the project in the projected time span.

### **Page 11: Evaluation (½ page)**

A statement of the criteria by which the success of the program will be measured. Describe the resulting research manuscripts and summarize whether the project was successfully completed.

### **Page 12A-C: Biographical Information – Fellow Applicant (three pages)**

Please provide the following information about the fellow applicant

- Name, title, birthdate and place of birth
- Education (baccalaureate through postdoctoral training)
- Experience
- Honors
- Bibliography

### **Page 13: Current research support of fellow applicant in which applicant must supply PI's research support and their own support (one page)**

You must list amount, source of funds, title of research, period of time covered, specific aims and role for all related projects and pending applications for this project. In addition, you must state any areas of overlap with pending applications.

### **Page 14: Certification**

Certification for protection of human subjects and for care and treatment of laboratory animals should be obtained for all applicable projects, in accordance with the NIH and/or the appropriate local guidelines. Copies of relevant documentation should accompany proposal.

### **Page 15+: Letters of Support**

Three letters of support are required.

One letter must be from the PI, if the applicant is a fellow

- The Principal Investigator must address the following:
  - Level of commitment to the fellow and the project
  - Ensure adequate institutional resources

### **Grant Checklist**

Do not submit. For applicant use only.

Please complete prior to submitting application to ensure all sections are complete.

## V. Fellowship Award Review Criteria

- A.** Applications will be initially reviewed by the chair of the Career Development/Fellowship Committee for completeness. Incomplete submissions or applications submitted after the deadline will be returned to the applicant within 48 hours.
- B.** Each member of the Career Development/Fellowship Committee will rigorously review the applications. Applications will be scored on four criteria:
- 1. Potential of the candidate:**
    - a. Is the candidate committed to a career in lung cancer research?
    - b. Does the candidate have advanced training related to the project proposed?
    - c. Published/submitted papers or abstracts
    - d. Current or pending grant submissions
    - e. Strong letters of support
  - 2. Scientific merit of the project:**
    - a. Is the proposal original?
    - b. Is the proposal clear and concise?
    - c. Are the specific aims reasonable?
    - d. Is the methodology reasonable to accomplish the objectives?
    - e. Can the project be completed in the two-year time frame?
  - 3. Significance of the project:**
    - a. Is the project reflective of the IASLC's interest in providing a fellowship to fund on the early detection of lung cancer?
    - b. What will this information contribute to the field?
    - c. Do these results significantly improve the application of knowledge of lung cancer?
    - d. Will this data prompt further scientific research into lung cancer?
  - 4. Strength of the applicant/institutional support:**
    - a. Is the applicant dedicated to assisting with the execution and completion of the project?
    - b. Is the applicant in good standing in the field of lung cancer research?
    - c. Does the applicant have sufficient support for the fellow to complete the project, if required?
    - d. Does the institution have the necessary resources to support the project?

### Scores will range from 1 to 5

1. Outstanding
2. Excellent
3. Good
4. Poor
5. Unacceptable

Total scores will then be tabulated, averaged and the candidate ranked. The committee will meet by conference call to select the awardees.

- C.** Progress reports from Year 1 will be reviewed by the chair of the scientific review panel.

# FMFLC/IASLC Joint Fellowship Award for the Early Detection of Lung Cancer Application

IASLC  
13100 East Colfax Avenue, Unit 10  
Aurora, CO 80011  
Or email: [Pia.hirsch@iaslc.org](mailto:Pia.hirsch@iaslc.org)

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Institution: \_\_\_\_\_  
\_\_\_\_\_

Project title: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Young Investigator or Principal Investigator (fellow supervisor): \_\_\_\_\_  
\_\_\_\_\_

Position: \_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Application institution's website: **Fellow Applicant (if applicable):**

Name: \_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

E-mail: \_\_\_\_\_

# FMFLC/IASLC Joint Fellowship Award for the Early Detection of Lung Cancer Application

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Checks mailed to: \_\_\_\_\_

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Name: \_\_\_\_\_

Department: \_\_\_\_\_

Institution: \_\_\_\_\_

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Address: \_\_\_\_\_

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## **Layman's Summary**

**Application will not be considered without this attachment**

***(max. 1/2 page)***

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## **Scientific Summary**

**Application will not be considered without this attachment**

***(max. ½ page)***

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# **Statement of Significance to Cancer Prevention and Control**

**Application will not be considered without this attachment**

***(max. ½ page)***

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# **IASLC Applicant**

**Application will not be considered without this attachment**

***(max. ½ page)***

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## **Specific Aims**

**Application will not be considered without this attachment**

***(max. ½ page)***

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## **Background**

**Application will not be considered without this attachment**  
*(max. one page)*

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## **Methods**

**Application will not be considered without this attachment**  
*(max. three pages)*

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## **References**

**Application will not be considered without this attachment**  
***(max. two pages)***

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## **Timetable**

**Application will not be considered without this attachment**

***(max. ½ page)***

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## **Evaluation**

**Application will not be considered without this attachment**

***(max. ½ page)***

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## **Biographical Information – Fellow Applicant**

**Application will not be considered without this attachment**

*(max. three pages)*

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## **Current Research Support**

**Application will not be considered without this attachment**

***(max. one pages)***

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## **Certification**

**Application will not be considered without this attachment**

***REPLACE THIS PAGE WITH THE CERTIFICATE***

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## **Letters of Support**

**Application will not be considered without this attachment  
(three letters are required)**

**REPLACE THIS/PAGE WITH LETTERS**

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## Grant Checklist

- Cover Page (Grant Application)
- Layman's Summary (max. ½ page)
- Scientific Summary (max. ½ page)
- Statement of Significance
- IASLC Applicant (max. ½ page)
- Specific Aims (max. ½ page)
- Background (max. three pages)
- Methods (max. three pages)
- References (max. three pages)
- Timetable (max. ½ page)
- Course Work (max. one page); only if applying for a fellow research grant.
- Evaluation (max. ½ page)
- Biographical Information – Fellow applicant (max. three pages)
- Current Research Support (max. one page)
- Certification
- Letters of Support (three letters are required)